



NMTCB

The Nuclear Medicine Technology Certification Board

3558 Habersham @ Northlake, Building I • Tucker, GA 30084 • Telephone 404-315-1739 • Fax 404-315-6502

"Certification of Nuclear Medicine Technologists by Nuclear Medicine Technologists"

board@nmtcb.org • www.nmtcb.org

NMTCB PRE-APPLICATION REVIEW

The following are required ethics questions that an individual who wishes to sit for an NMTCB Examination must answer:

Have you ever:

- a) Been charged with, convicted of, or pleaded guilty or nolo contendere to any criminal charge, misdemeanor (other than a minor traffic offense) or felony, and/or are any such charges currently pending against you in any court of law? (This includes any civil, criminal, or military court.)
- b) Had any professional or state license, registration, or certification application denied, or any issued license, registration, or certification revoked, suspended, placed on probation, or subject to any type of investigation or discipline by a regulatory authority, government agency, certification board in any jurisdiction for any reason?
- c) Been found by any court, administrative body, licensing board, including but not limited to employers or any entity of the armed forces, to have committed negligence (simple or willful), malpractice, recklessness, or engaged in misconduct in the practice of any profession?
- d) Been terminated or resigned to avoid being terminated from any employment position where the conduct leading to such termination/resignation has involved: child or elder abuse, sexual abuse, substance abuse, job-related crimes, violation of professional practice standards or employer policies, disciplinary or misconduct reasons, or violent crimes against persons?

Activities that would result in an affirmative response to any of these required ethics questions may or may not affect the eligibility determination for an applicant. The likelihood of approval or denial of an application to sit for an NMTCB Examination may or may not affect an individual's decision to apply for or attend an educational program. The NMTCB Pre-Application Review Request is intended as a tool to assist such individuals in their decision making process.

Individuals who would answer "Yes" to any one or more of these ethics questions on an NMTCB Examination Application may voluntarily file this request for pre-application review to determine whether the reason for the affirmative response would likely result in approval or denial of an application to sit for an NMTCB Examination.

This is not an application to sit for an NMTCB Examination. In order to be eligible to sit for an NMTCB Examination, all eligibility requirements for that examination must have been met, an application for that examination must be approved and the associated fee must have been received by the NMTCB office. All fees associated with the pre-application review are separate from any fees associated with the application process.

Pre-Application Review is performed on a case by case basis and the average review time is one week. The results of this pre-application review apply only to the ethics issues reported as part of this pre-application review process. Issues not reported as part of this process, whether they occurred prior to or after the submission of the documentation associated with this pre-application review process may affect an applicant's final eligibility determination.

The fee for the pre-application review process is \$100.00 and is not refundable.

ITEMS REQUIRED FOR A PRE-APPLICATION REVIEW:

1. Completed, signed and dated Pre-Application Review Request Form.
2. \$100.00 Pre-Application Review Fee.
3. Documentation (see next page).



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NMTCB PRE-APPLICATION REVIEW REQUEST

Complete the NMTCB Pre-Application Review Request form and enclose the following required documentation:

Failure to include the following documentation may result in delay or denial of the pre-application review:
All submitted documentation will be considered when making a determination.

1. For "Yes" answers to Ethics Question (A) Been charged with, convicted of, or pleaded guilty or nolo contendere to any criminal charge, misdemeanor (other than a minor traffic offense) or felony, and/or are any such charges currently pending against you in any court of law? (This includes any civil, criminal, or military court.);
 - a. Court documents – You must submit court documents describing the current status of the charges or court case. This would also include documentation of any name changes (e.g., copy of marriage certificate) if the name on the court documents does not match the name on the application.
 - b. Personal explanation (optional) – You may submit for consideration a personal explanation or narrative of the events leading to the charge(s) or conviction(s), including any extenuating circumstances. You may also include letters of recommendation from employers, court officials, parole officers, clergy, etc.
2. For "Yes" answers to Ethics Question (B) Had any professional or state license, registration, or certification application denied, or any issued license, registration, or certification revoked, suspended, placed on probation, or subject to any type of investigation or discipline by a regulatory authority, government agency, certification board in any jurisdiction for any reason?;
 - a. Personal explanation – You must submit a personal explanation or narrative of the events leading to the professional license, registration, or certification application denial, or the revocation, suspension of probationary status or any other discipline of any issued license, registration, or certification by a regulatory authority or certification board. You may also include letters of recommendation from employers, coworkers, clergy, etc.
 - b. Final disposition – You must submit a letter of final disposition (denial or letter of discipline or reinstatement) from the regulatory authority or certification board. You must also include documentation of any name changes (e.g., copy of marriage certificate) if the name on the professional license, registration, or certification application does not match the name on the application.
3. For "Yes" answers to Ethics Question (C) Been found by any court, administrative body, licensing board, including but not limited to employers or any entity of the armed forces, to have committed negligence (simple or willful), malpractice, recklessness, or engaged in misconduct in the practice of any profession?;
 - a. Personal explanation – You must submit a personal explanation or narrative of the events leading to the finding of negligence, malpractice, recklessness or misconduct by the court or administrative body (including but not limited to employers). You may also include letters of recommendation from employers, coworkers, clergy, etc.
 - b. Letter of judgment or court documents – You must submit a letter from the administrative body or court documents describing the findings of negligence, malpractice, recklessness or misconduct. You must also include documentation of any name changes (e.g., copy of marriage certificate) if the name on the finding does not match the name on the application.
4. For "Yes" answers to Ethics Question (D) Been terminated or resigned to avoid being terminated from any employment position where the conduct leading to such termination/resignation has involved: child or elder abuse, sexual abuse, substance abuse, job-related crimes, violation of professional practice standards or employer policies, disciplinary or misconduct reasons, or violent crimes against persons?;
 - a. Personal explanation – You must submit a personal explanation or narrative of the events leading to the termination or resignation to avoid being terminated from an employment position involving the use of NMTCB credentials and where the conduct leading to such termination involved: child or elder abuse, sexual abuse, substance abuse, job-related crimes, or violent crimes against persons. You may also include letters of recommendation from employers, coworkers, clergy, etc.
 - b. Letter of termination – You must submit a letter from the employer terminating you from their employ. You must also include documentation of any name changes (e.g., copy of marriage certificate) if the name on the letter does not match the name on the application.



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NMTCB PRE-APPLICATION REVIEW REQUEST

Full name, including maiden name, names of former marriages, former names changed legally or otherwise, aliases, and nicknames and the dates used.			
1	Last Name	First Name	Middle Name
	Maiden Name	Nicknames	Dates Used
	Other Names (including aliases and former marriages) and Dates Used		

2	Address (No. and Street of Residence) / Apt. No.
	City / State / Zip Code / County

3	Date of Birth	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	Permanent email address
	Social Security Number		Please provide a <u>permanent</u> email address, not a temporary one such as one assigned to current students by a school or program. Phone Number

4	Are you currently enrolled in, or have you applied for, a nuclear medicine technology training program? <input type="checkbox"/> Yes <input type="checkbox"/> No	If you have applied for or are enrolled in a nuclear medicine technology training program, what is the name of the program? _____
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PRE-APPLICATION REVIEW REQUEST AGREEMENT

I authorize the NMTCB to confirm the information contained in this request and allow the NMTCB to request information related to my education, employment, relevant personal history, and professional license, registration, or certification.
 I am enclosing the nonrefundable fee of **\$100.00** by check or credit card payable to the NMTCB.
 I hereby submit this request and supporting documents and attest to the authenticity and accuracy of the request and all information contained herein. I understand that the opinion rendered by the NMTCB in response to this request does not guarantee approval or denial of any subsequent application submitted on my behalf. I also understand that, in the event that any information contained in this request or supporting documents submitted on my behalf, is determined by the NMTCB to be false or misleading, this request may be denied, entrance to the examination may be refused, examination score withheld or invalidated, and any other remedy available to the NMTCB.

 (Signature)

 (Date)



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NMTCB PRE-APPLICATION REVIEW REQUEST PAYMENT

- I have enclosed a check or money order for \$100.00
- Please charge my MasterCard, Visa or Discover \$100.00

Credit Card Info (Visa, MasterCard or Discover only):

Card Number _____ Expiration Date _____

Name _____ 3-digit verification # _____
(as it appears on card) (from back of credit card)

Mail to:

NMTCB • 3558 Habersham @ Northlake • Building I • Tucker, GA • 30084

Or Fax to: 404-315-6502

Or Email to: exam.manager@nmtcb.org