

## CE Pro Rate Chart For New Certificants

This table has been developed to help new certificants understand how to pro-rate the number of continuing education hours they will be required to obtain during their initial CE Cycle.

NMTCB Exam Month	CEH required in Exam year		Birth Month	CEH required before 1 <sup>st</sup> day of birth month
January	12	<b>Plus</b>	January	0
February	11		February	1
March	10		March	2
April	9		April	3
May	8		May	4
June	7		June	5
July	6		July	6
August	5		August	7
September	4		September	8
October	3		October	9
November	2		November	10
December	1		December	11

For example, if you passed the exam in June 2008, you will be required to obtain 7 continuing education hours for 2008, 12 continuing education hours for calendar 2009 and then one additional continuing education hour for each month up until the first day of your birth month.

After the first prorated CE cycle, the new certificant will be required to obtain 24 hours of continuing education in future 2-year CE cycles, each beginning on the first day of the birth month and ending 24 months later on the last day of the month immediately preceding the birth month.